

**The University of the West Indies**

**Department of Computing and Information Technology**

**Undergraduate Project Course**

**Weekly Status Report Template**

**Project: Date:**

**Iteration:**

**Implementation Status**

**Highlights**

**Risks or Issues List**

| Date Entered | Risk or Issue | Description | Resolution | Status |
| --- | --- | --- | --- | --- |
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**Tasks in Progress or Completed in the Last Iteration**

| Task Name | Description | Team Member Responsible | % Complete |
| --- | --- | --- | --- |
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**Upcoming Tasks for the Next Iteration**

| Task Name | Description | Team Member Responsible |
| --- | --- | --- |
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